



POLICY : CHILDREN'S ILLNESSES AND/OR INJURIES

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| <p>BASIC BELIEFS:</p> <p>All children have the right to receive responsible care in times of illness or injury.</p> <p>GUIDELINES:</p> <p>Office staff responsible for sick and injured children will hold Workplace Level 2 First Aid certificate.</p> <p>Teacher notifies the office when they send a sick child there.</p> <p>If child is seriously ill/injured, Level 2 First Aider is notified immediately and goes to the child's aid.</p> <p>Designated first aider/staff member in charge of first aid examines the child and decides on treatment.</p> <p>If the child is kept in sick bay -</p> <ul style="list-style-type: none">(a) the child's name and treatment will be recorded(b) if at the end of a half hour no improvement is evident, parents or the emergency contact person will be contacted to take the child home. <p>In the event parents or the emergency contacts cannot be notified, the child will remain in the sick bay under the supervision of the office staff.</p> <p>The child will remain under supervision at school until contact has been made and an adult assumes responsibility for the child.</p> <p>As a last resort, the school will contact DHS/Police.</p> <p>In severe cases, where parents or emergency contacts cannot be notified an ambulance will be called to the sick/injured child.</p> | <p>A staff member will stay with the child until a parent or emergency contact assumes responsibility for the child.</p> <p>Exclusion for contagious conditions will be followed according to DEECD guidelines.</p> <p>Accidents</p> <p><u>Minor injuries</u> - child treated and returned to class.</p> <p>During recess times, yard duty teacher to refer, where appropriate, to sick bay.</p> <p><u>Injuries requiring medical attention</u> - parents or emergency contacts notified.</p> <p>If an ambulance is deemed necessary, the office will call an ambulance immediately. This will be at a cost to the parents unless they are member of the Ambulance Victoria. Parents/Emergency contacts will be notified at the same time.</p> <p>All accidents recorded on an official form.</p> <p>Medication</p> <ul style="list-style-type: none">• A weekly medication sheet is printed and signed off, including time, as a child receives medication.• All medication to be labelled with child's name and dosage. This to be given to office staff for assistance with administration.• Prescription medication initially needs to be accompanied by original or photocopy of the medication label. <p>BASIS OF DISCRETION:</p> <p>From time to time, some children will present with additional medical conditions that require individual medical management plans.</p> <p>PERIOD OF REVIEW:</p> <p>As per school's strategic plan.</p> |
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